



Keeseville Free Library

1721 Front Street
Keeseville, NY 12944

Phone: (518) 834-9054

Email: keesevillefreelibrary3@gmail.com

KeesevilleFreeLibrary.com

Robyn Pray

Library Director

January 14th, 2026

A meeting of The Board of Trustees of the Keeseville Free Library was held at the library on this date at 5:00 P. M. and was presided over by Doug Garrand with Romeyn Prescott as Secretary (phone).

Special thanks to Kelly for taking some notes as I was participating by phone and my ability to take notes was hampered.

Voting members in attendance:

Kelly Frady
Lorna Hohn
Kathie LaBombard
Judy McCusker
Romeyn Prescott (phone)
Margaret Sheehey
Ted Sill

Absent:
Nancy Garrand

Also present:
Robyn Pray – Library Director
Sheila Vanags – Bookkeeper

The meeting was called to order at 5:00 p.m.

BOARD OF DIRECTORS

Doug Garrand
President

Lorna Hohn
Vice President

Romeyn Prescott
Secretary

Ted Sill
Treasurer

Kelly Frady
Nancy Garrand
Kathie LaBombard
Judy McCusker
Margaret Sheehey

Approval of Previous Meeting Minutes

- The minutes from the last meeting were reviewed.
- Doug noted a discrepancy in renewal seat numbers provided by Romeyn compared to his records. Romeyn agreed to review this with him separately.
- Romeyn will send out minutes from the special board meeting executive session, which are not public.
- A motion (Judy) to accept the minutes as stated passed.

Treasurer's Report / Financials

- Budget overspending was discussed, particularly in technology and programs.
- The tax professional filed the 990 late, resulting in a \$525 IRS bill.
 - He agreed to pay the penalty, acknowledging his error.
 - Ongoing concerns were raised about his communication and timeliness.
 - Despite issues, his \$400 fee is very low for a complex return. The group considered giving him one more year, contingent on improved communication.
- Challenges with QuickBooks Online
 - Significant frustration with QuickBooks Online replacing the desktop version.
 - Members reported poor technical support, long wait times, and unhelpful responses.
 - The transition to the online platform has been difficult, with inadequate support infrastructure.
 - Doug proposed making QuickBooks a recurring agenda item to monitor progress. Romeyn will assist with software issues upon his return.
- A motion (Kathie) to accept the minutes as stated passed.

Director's Report and Library Programs

- Robyn's director's report was reviewed.
- Diaper distribution has increased.
- Narcan kits include instructions for use.
- The library received funds from Mountain Valley Federal Credit Union.
- A motion (Kathie) to approve the director's report passed.

Arts Festival Update

- Jen's Arts Festival report was discussed; some members did not receive it in their packet.
- Plans include purchasing canvases and school supplies and involving a student artist.
- Cornerstone Pizza will cater the opening reception.
- Emphasis on using local vendors.

Budget Approval and Book Sale Logistics

- Discussion of the 2025 budget, including fund allocation and whether to carry over a surplus.
- Suggestion to start with the current year's budget and reassess after performance.
- A motion (Lorna) to approve the 2026 budget passed.
- A motion (Kelly) to accept the five-year plan, as a working document, passed.
- Discussion of a potential book sale and logistics for using an upstairs space at the Civic Center, which would require volunteers to move books.

New Website Launch

- The new library website, **keesevillefreelibrary.org**, is live; the old .com redirects to the new domain.
- Kelly, the webmaster, provided a tour highlighting:
 - Homepage links to e-books, events, and newsletters.
 - Community Arts Festival page with event details, artist agreement forms, and photos from ADK Action.
 - Pages for library policies, meeting minutes, and trustee information.
- Kelly will train Robyn on basic updates. The possibility of boosting the website on Facebook was discussed.
- A banner will be added to the homepage to celebrate the library's 100-year anniversary.

Election of Officers and New Board Member Nomination

- The board discussed officer elections. A motion passed to keep the current slate as is.
- Robyn nominated Eric Zimmerman, a strong library supporter interested in joining the board.
- Other potential candidates were mentioned, but the group chose to proceed with Eric since he is ready to commit.
- A motion (Kelly) passed to invite Eric Zimmerman to the next meeting.

Board Member Appreciation

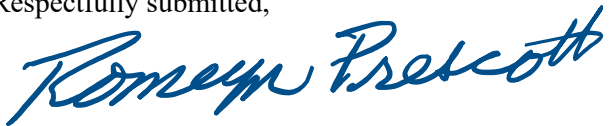
- Doug thanked Robyn and Sheila for their hard work.
- The board presented Margaret with a farewell gift, including a "Tree of Life" card and ornament, in gratitude for her dedicated service.

Action Items

- Romeyn and Doug will review the renewal seat number discrepancy together.
- Romeyn will send out the executive session minutes (special board meeting).
- Robyn will contact Eric Zimmerman to invite him to the next board meeting.
- Kelly will add a 100-year anniversary banner to the website and train Robyn on basic updates.
- The board will monitor QuickBooks issues as a recurring agenda item; Romeyn will assist with software issues upon return.
- Explore logistics for the potential book sale, including volunteer recruitment for moving books to the upstairs space.
- Confirm whether to retain the current tax professional for one more year and establish communication/timeliness expectations.

Meeting adjourned: 6:12pm.

Respectfully submitted,



Romeyn Prescott - Secretary